

**FIRST 5 PLACER COUNTY
CHILDREN'S & FAMILIES COMMISSION**

Meeting Minutes, July 22, 2004

Shiloh Center
905 Lincoln Way
Auburn, CA.

Attendees - Commissioners & Staff:

Tamara Lieberman, Chair, Commissioner, Tahoe Community Foundation
Dr. Sandra Naylor-Goodwin, Vice Chair, Commissioner, Director of the CA Institute for Mental Health
Dr. Richard Burton, Commissioner, Placer County Health Officer and Director of Health and Human Services
Mindy Danovaro, Commissioner, Director of Development and Outreach, CALSTAR
Raymond Merz, Commissioner
Blanca Castro, Commissioner, Local Child Care Resources and Referral
Christa Darlington, CFC County Counsel
Don Ferretti, CFC Director
Nancy Baggett, CFC Staff Systems Analyst, HHS Administration
Bobbie Reagan, CFC & HHS Administration Staff

Commissioners & Staff Not in Attendance:

Harriet White, Commissioner, Board of Supervisors, District 3
Mike Romero, CFC Staff, HHS Epidemiology

Public Attendees:

Pauline Vlamis-Cowan, PCOE Child Dev. Services
Jeannette Lovejoy, PCOE Child Dev. Services
Paul McIntyre, KIISS
Francine Nunes, PCOE Child Care
Alison Burt, Interviewee - Licensed Family Child Care
Kathleen McHugh, Interviewee - School Readiness, Tahoe
Bob McDonald, Interviewee - Placer County Sheriff's Officer
Elaine Rowan, Interviewee - Representatives of Local School Districts

Call Meeting to Order

Meeting called to order at 3:50 p.m.

I. Public Comment

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action at this meeting on items not published on this agenda.

Jeanette Lovejoy, PCOE Child Development Services, announced that on September 30, 2004, at the Loomis Community Center, they will be hosting a Health and Safety Fair from 10:00 to Noon. Invited all CFC Partners to please participate.

II. Approval of Minutes

Motion to approve the April 15th, 2004 meeting minutes.

Castro / Merz / Unanimous Abstained: Lieberman / Burton

Motion to approve the May 13th, 2004 meeting minutes.

Danovaro / Burton / Unanimous Abstained: Merz / Castro

III. Commission Action Items

1 Select two new Commissioners for recommendation to the Board of Supervisors.

The Commission interviewed the candidates recommended by the CRC. In attendance were: Bob McDonald, Elaine Rowen, Kathy McHugh and Alison Burt. Isabel Toro-Buda was unable to attend.

Five questions were asked of each candidate individually:

1. Why do you want to be on the First 5 Commission?
2. What do you bring to our table?
3. How will you have time for your responsibilities as a Commissioner?
4. What will you do to get up to speed as a Commissioner?
5. What do you want to accomplish?

Discussion followed after the interviews.

Motion to select Bob McDonald for recommendation to the Board of Supervisors to fill one of the new seats on the Commission Board.

Burton / Lieberman / Unanimous

Motion to select Elaine Rowen for recommendation to the Board of Supervisors to fill one of the new seats on the Commission Board.

Burton / Castro / Unanimous

Commissioner Naylor-Goodwin recommended that a letter of appreciation be sent out to all who applied for the positions, and to request their continued participation and involvement in the CFC. Don mentioned that we have a letter on file and staff will mail out to all who participated.

2. Authorize the Children and Families Commission Chair to sign an MOU with the County of Placer for staff support in fiscal year 2004/05 in the amount of \$404,077.

Motion to authorize the CFC Chair to sign an MOU with the County of Placer in the amount of \$404,077.

Naylor-Goodwin / Castro / Unanimous Abstained: Burton / Merz

Discussion Items

a. Grand Jury Report

Don commented on how positive the report is. He asked if any of the Commissioners would be interested in assisting him in preparing a draft response. Commissioner Danovaro volunteered. A draft response will be sent out to the Commissioners prior to the next meeting.

b. Western Placer Unified School District (WPUSD) Funding

Staff received a letter dated June 7, 2004 stating that WPUSD has declined the funding for the Kindergarten Readiness Center. The commission, in the first round of funding, purchased a modular unit for this pre-school program. They are unable at this time to continue with the program, so the money that was recommended in the Strategic plan to support this program, is no longer needed. The Commission directed staff to respond in writing to WPUSD acknowledging receipt of their letter and requesting they respond back in writing on how they will use the modular unit, purchased for this program, in the future for the 0-5 population.

Community Resource Committee

a. Autism Spectrum Disorder Workgroup Report

Report submitted to the Commission in the Commission packet. Report accepted. Discussion followed; with the Commission recommending Maureen Burness attend a CFC meeting providing a conversation on the above subject.

b. Early Childhood Relationship Support Project (ECRSP) Report

Time limitation – not discussed

c. Request for Results – Application Review Committee Report

Time limitation – not discussed

IV. Commissioner Reports

None

V. Advisory Committee Reports

Community Collaborative of Tahoe/Truckee – Kim Bradley

None

Placer Collaborative Network – Getta Dolinick

None

Childcare Local Planning Council – Francine Nunes

Entered into a contract with Social Entrepreneurs, Inc. They will be preparing their needs assessment with data that Mike Romero will assist in providing. With that information the Social Entrepreneurs, Inc. will create a new countywide childcare and develop needs assessment. The Cares Program has completed for this year, and the majority of the people who received funding, received the highest level of stipend and education, six units of ECE and 21 hours of professional growth. They had set high expectations and were very excited to meet that goal with these high totals.

VI. Coordinator Report – Don Ferretti

Annual Report Workshop - Don noted that he was very delighted to see the large turnout of partners for the Workshop held on July 21, 2004. He mentioned that he was very encouraged to see how enthusiastic the partners were in having to fill out State mandated reports.

Commission Retreat – Strategic source of discussions needed at the retreat for the Commission. Possibly in September.

Commissioner Lieberman requested that, with Don's assistant, an orientation package be prepared for the new Commissioners. Commissioner Naylor-Goodwin suggested presenting each new Commissioner with a binder, which would include the Roster, Partner List, etc. She also asked if we are involved with the Health Insurance Project. Don replied we are not. Commissioner Lieberman provided additional information on the Health Insurance Project, and stated in the future she plans to have additional time to become more involved and will be getting informed. She will update the Commission as information becomes available. Commissioner Burton mentioned that the new Project Manager within the Facilities Department, Lori Morse, was previously on staff for Sacramento County First 5 with a focus on the Health Insurance Project. She will be a great contact locally for historic expertise from the Sacramento Regional Health project. Commissioner Burton also stated that Placer County is checking to see if there is a roll for HHS to play a broader part in the health care delivery to the Truckee area that could tie into the interest the hospital has on building capacity.

Commissioner Lieberman stated that there are three items now for the retreat agenda Insurance, sustainability and themes.

Meeting Adjourned at 6:20 p.m.